





For more information please visit our website:

https://sba.uniupo.it/biblioteche/biblioteca-polo-vc

or contact us at:

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biblioteca.polovercelli@uniupo.it

The Library of Vercelli Polo is located in Via Galileo Ferraris 54, and operates at the following hours:

Monday - Thursday: from 9 AM to 5 PM Friday: from 9 AM to 2 PM

LIBRARY SERVICES

Vercelli Polo

At the Library you can find books from the Humanities Department, the Sustainable Development and Green Transition Department, and from the Science and Technological Innovation Department in Vercelli, available for loan or consultation.

# Our catalogue

The new online catalogue *BiblioUPO* lets users carry out bibliographic searches among the entire document collection (both digital and paper) of the UPO Libraries.

BiblioUpo is available at the following link: https://upo.sebina.it/opac/.do

Through *BiblioUPO* — *MyBiblio* one can search for and book exam texts.

The catalogue is also available as an App: https://upo.sebina.it/opac/article/app-per-mobile/app.

#### Our services:

### **Consultation**

At the Library you can consult books, periodicals, electronic resources and use the PCs there to carry out bibliographic searches.

The Library staff is at your disposal to help and guide you in your searches.

The Library materials are placed in open shelves in a <u>systematic classification</u>, divided by <u>subject</u> matter.

Some materials are located in specific sections (e.g. periodicals) that are not directly accessible to the public (e.g. cd-roms, ancient and valuable materials, minor documents, donations).

## Loan on location

Loan is a service reserved to people who are registered at the Library and allows them to consult documents outside it as well.

If you are one of our students, the validity of your registration at the Library depends on how long your studies last.

All students have access to the personal area *MyBiblio* from the catalogue page *Biblioupo*, from which you can request loans and renewals and check your current loans.

# Interlibrary Loan and Document Delivery

The Library offers the option of requesting book loans from other Libraries, both italian and foreign, or copies of articles or sections of books that are not in UPO's possession.

## E-book loan

We inform you that many course textbooks are available in a digital format as well (e-books).

The digital loan service allows you to down-load e-books and to consult them offline for a limited time period, without having to come to the library.

UPO uses two platforms to provide the digital loan service: *MLOL* and *Reteindaco*.

### Databases and electronic resources

It relates to digital material that is available through the PCs located in the reading rooms.

It is possible for regular users to access these resources outside the UPO net as well.

# Photocopy service and printing

Inside Library spaces you can find photocopying machines reserved to users.

The photocopying machines can be used through a payment system from the *EasyPagamenti* portal.

It is <u>only</u> allowed to make copies of Library books for personal use or for research and study purposes, respecting the current legislation.

It is possible to print documents by uploading them on the portal https://upoprint.uniupo.it, sending them by e-mail or with a USB stick.